



Jyothi Engineering College

Approved by AICTE and Affiliated to the University of Calicut



A CENTRE OF EXCELLENCE BY THE ARCHDIOCESE OF THRISSUR

Jyothi Hills, Vettikkattiri P.O., Cheruthuruthy, Thrissur-679531

Vehicle Operations Policy Published on 2014

The Vehicle Operations Policy provides guidelines for the privilege of operating a motor vehicle inside Jyothi Engineering College campus. The purpose of this policy is to reduce pedestrian risk, promote safe vehicle operation, and generally regulate traffic and parking on the campus. To accomplish this, the administration of the policy is delegated to the Staff in Charge for Facilities Services.

Contents

1. General Rules
2. Registration of Vehicles
3. Parking Areas
4. Administration/Enforcement
5. Fines
6. Appeal Procedures

1. General Rules

Campus parking and traffic regulations comply with Kerala State motor vehicle laws. These rules apply equally to all faculty, staff, students and visitors.

- A. These vehicle regulations, Kerala State motor vehicle laws are in effect on all College properties, including all campus roads, streets, parking areas, improved and unimproved areas and athletic fields.
- B. No unlicensed or improperly licensed motorized vehicle may be operated on the campus (other than special-service / College-owned vehicles).
- C. Parking is permitted only in marked parking spaces in designated parking areas. Do not park in parking spaces designated for service vehicles or visitors or in lots designated for other constituencies than your own. There are parking lots on campus in which overnight parking is not permitted; signs are posted in these lots which read "No Overnight Parking."
- D. Unless marked as a designated parking space or otherwise marked to permit parking in roadways is strictly prohibited. Parking in a space without a permit will result in a citation and a Rs. 100 fine for each occurrence.
- E. "No Parking" areas include all road and driveway curbed areas, crosswalks, service-vehicle zones, assigned or reserved spaces, walks, planted or seeded areas, areas around trash/garbage collection points and posted "No Parking" and "No Overnight Parking" areas.
- F. The maximum speed limit on campus is 20 Km/h. Lower speed limits are in effect when posted, or if road conditions warrant.
- G. Pedestrians have the right-of-way at all intersections and pedestrian crossings except in cases involving emergency vehicles.
- H. Without prior approval of the Security Supervisor, no vehicle may be left on campus for longer than 1 day while the owner/operator is absent from campus for any reason. Likewise, no disabled or inoperative vehicle shall be parked on campus for more than 24 hours. In either case, vehicles will be towed away at the expense of the owner/operator. If your vehicle becomes inoperative on campus, notify Security promptly.
- I. Jyothi Engineering College reserves the right to tow away any illegally or improperly parked vehicle at the owner/operator's expense.
- J. Motorcycles and motor scooters are considered engine-driven vehicles and may not be operated on walks intended for foot traffic.
- K. Motor vehicles may only be operated on roadways designed for motor vehicle operation and may not be operated on any other areas.

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- L. If you plan on leaving your vehicle on campus when residences close for a vacation period, you must check with Housing, Security or the Facilities Services office (AADM office) for instructions regarding the proper parking area for your vehicle.
- M. Individuals suspected of operating a vehicle under the influence of any drug or alcohol will be reported to local authorities (Police).

2. Registration of Vehicles

- A. Students are required to register each vehicle that will be operated or parked on campus, and to properly display its current registration decal. Vehicle registrations will be submitted via the registration form; the cost is Rs. 50 per vehicle, per year. Failure to register a vehicle or properly display its current registration decal will result in a citation and a fine of Rs. 100. Decals will be available for the vehicle at the Finance office within **one week of completed odd Semester registration**. If a vehicle, license plate, or windshield is replaced, please contact AADM to arrange for a no-cost vehicle re-registration or replacement decal. Switching decals between vehicles is not permitted, nor is attaching a decal to any other vehicle than the one registered.
- B. Faculty/adjuncts/staff members are required to register their vehicles through the registration form upon their employment at Jyothi Engineering College. If a vehicle is replaced or an additional vehicle is purchased, that vehicle must also be registered in a timely manner. In the event of a replaced windshield, please contact AADM.
- C. Registration decals must be affixed to the vehicle's lower right corner (driver's side) of the windshield. Motorcycles, motor scooters, etc. without windcreens must display the decal in a conspicuous place.
- D. Unregistered vehicles that are driven on campus temporarily due to damage or breakdown of a registered vehicle may be issued a temporary parking permit for a limited period of time as determined by AADM or Security in charge
- E. Guests and campus visitors can obtain temporary parking permits from Security or the Info Desk.

3. Parking Areas

- A. Campus parking lots are assigned by constituency and vehicles parked on campus must be in a lot or space that corresponds to their vehicle registration. The categories are:
- Day Scholar Students
 - Faculty/Staff/Official Vehicles
- B. Parking on campus, due to limited space and concern for the environment, is a privilege and is permitted only in marked parking spaces in designated areas.
- C. Areas immediately adjacent to some buildings and marked as such by signs are reserved for service and delivery vehicles only. All other vehicles parked in these areas may be cited and/or towed away at owner/operator's expense.
- D. Some parking spaces are marked "Visitors." These spaces are to be used by visitors only. All other vehicles parked in these areas are subject to citations and/or towing at owner/operator's expense.

4. Administration/Enforcement

- A. AADM & The Staff in charge of Discipline is responsible for:
- Reviewing the administration and enforcement of these regulations;
 - Recommending revisions of the campus traffic and parking regulations.
- B. The Security Department, under the Staff in charge's supervision, shall:
- Administer and enforce the campus traffic and parking regulations;
 - Supervise installation of appropriate traffic signs;
 - Maintain a registration record system;
 - Issue permits and citations;
 - Patrol the university campus;

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- vi. Keep records of violations and fines;
- vii. Provide assistance for appeals.

C. Persons observed violating traffic regulations, as well as vehicles found parked illegally, will be cited.

5. Fines

A. Fines will be billed to the students' accounts or employees' Salary records.

B. Types and amounts:

- Citations issued for failure to register any vehicle or properly display its current registration decal will be charged at Rs. 50.
- General parking violations are subject to a charge of Rs. 30.
- Citations for moving violations such as speeding, failure to stop for a stop sign, right-of-way violations and operating a vehicle in a reckless/negligent manner will be charged at Rs. 40 for each violation.
- Citations for parking non parking spaces will be charged at Rs. 100; vehicles in violation will be subject to immediate towing at the owner/operators expense.

6. Appeal Procedures

The Executive Manager of Jyothi Engineering College has authorized the AADM to provide processing for the appeals of all citations and requests for the release of impounded vehicles. This procedure assures an impartial evaluation of circumstances relating to the appeal and assists in appraisal of parking and traffic problems. The appeal procedure is as follows:

- A. Vehicles must be registered for appeals to be considered.
- B. The initial appeal must be made within 15 days of the violation(s).
- C. After the review has been completed, the appellant will be notified as to the outcome of the appeal.
- D. These rules and regulations are designed to promote safety and mobility and not to generate revenue. Administration of the regulations will be courteous and equitable at all times.

Jyothi Engineering College reserves the right to revoke driving and parking privileges when abuse of these privileges has occurred. Repeat offenders' vehicles or unauthorized vehicles are subject to be towed or impounded at the expense of the owner / operator. Please read the Vehicle Operations Policy carefully. If you have any questions, please contact AADM or Security-in-charge.

This policy is subject to change.



Sunny

[Handwritten signature]
FROM

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PRINCIPAL
Jyothi Engineering College
Cheruthuruthy P.O.- 679 531

Re: VEHICLE OPERATION/PARKING POLICY

1 message

Dinesh M V <dineshmv@jecc.ac.in>
To: Carol Varghese <carolv@jecc.ac.in>

Sat, Nov 6, 2021 at 12:10 PM

car

On Thu, 1 Aug 2019 at 16:34, Lt Col Jacob E D (Retd) <projectengineer@jecc.ac.in> wrote:

----- Forwarded message -----

From: **Lt Col Jacob E D (Retd)** <projectengineer@jecc.ac.in>
Date: Thu, Aug 1, 2019 at 4:28 PM
Subject: VEHICLE OPERATION/PARKING POLICY
To: Fr.Roy Joseph Adakkan official <fr.royjoseph@jecc.ac.in>

Dear Sir/Ms/Students

1. Further to Vehicle Operations Policy Published on 2014.
2. It is intimated that due to construction/establishment of Alumni Corner, Old scooter garage has been re-located to south side of Main entry gate. It has got 10 bays. First 5 bays near main gate have been earmarked for students and second half 5 bays near barrier have been earmarked for staff.
3. All are requested to follow the following parking policy :
 - (a) Two wheeler entry /exit is through south side gate of main gate. Only one door will be opened during morning and evening from 0830h to 0900h and 1640h to 1715h respectively. Rest of the time on demand gate will be opened.
 - (b) Both doors of the north side gate of the main gate will be opened during the above time period for the smooth induction of college buses and other four wheelers only. (No two wheelers will be permitted to use this gate). Rest of the time gate will be opened on demand basis.
 - (c) All staff cars will be parked near Civil lab (The existing parking area). Proper 'Staff Car Parking ' board has been displayed.
 - (d) Near bank only BODs vehicles will be parked.
 - (e) Near TBI only Assistant Administrator/Project Engineer veh is permitted to park..
 - (e) In the main entry (Reception area) Only management owned vehicles are permitted to park.
 - (f) Through second gate Bus No 14, Bus No 34 and management owned vehs are permitted to operate.
 - (g) Vehicles without college sticker will not be permitted to park inside the campus.
4. All are requested to cooperate to implement the policy successfully

-@ Principal - Dear Sir, Request to disseminate upto staff and students level.
Thanking you,
Yours faithfully,

Lt Col Jacob. E.D (Retd), AMIE ||
Project Engineer ||
JYOTHI ENGG. COLLEGE ||
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True Copy Attested



Jyothi Engineering College

NAAC Accredited College with 100% Accredited Programmes*

Approved by AICTE & affiliated to APJ Abdul Kalam Technological University

SCHOOL OF ENGINEERING, SCIENCE & TECHNOLOGY BY THE COLLEGE, 679 531, CHERUTHURUTHY, PIN-679531

JYOTHI ENGINEERING COLLEGE, P.O. CHERUTHURUTHY, DISTRICT PIN-679531, PH: 491 4884, 2933, 274423 FAX: 24884, 274423



NEA (National Engineering Accreditation Council) is an Autonomous & Engineering Education & Commission (AEC) member since 2004. It is a member of the International Association of Engineering and Technology Institutions (IAETI) since 2011. It is also a member of the International Association of Engineering and Technology Institutions (IAETI) since 2011.

GREEN POLICY

The Institution strives to be a leader in incorporating Green initiatives in the best interest of the Environment. This policy applies to all the Stakeholders of the Institution, including students, faculty & Staff.

This policy will play an integral role as the Institution continues to develop an environmentally sustainable and economically viable campus that reflects the Institutional core values of engagement and accountability. This statement represents a commitment by the JEC to meet the needs of students, faculty and staff while preserving the environment for future generations.

The Institution is committed to preparing its students to become engaged environmental citizens on campus, in their own communities and throughout their lives. The Institution will educate the community and implement the best practices to improve the environmental footprint of the campus and its operations. Natura, the Environmental forum of Jyothi Engineering College aims at attaining a clean and healthy environment today, tomorrow and forever.

- The Institution will consider the environmental impact of its development, communications, procurement, curriculum, research and campus activities.
- The Institution will strive to practice ecological responsibility focused on the preservation of its natural woodlands and gardens with Trees and Plants and also take efforts to lead the campus to a biodiversity campus with ecologically varied species like bamboo and other relevant trees and medicinal plants.
- The Institution will effectively manage the waste with proper waste segregation and disposal.
- The institution fosters a culture of conserving water by installing rainwater harvesting unit

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N.A.A.C. Accredited College with 100% Accredited Programmes

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- The Institution will strive to augment Renewable Energy such as Solar for its energy requirement and Solar water heating system
- The Institution will carry out energy auditing to assess the usage of electricity by different electrical installations
- The Institution will effectively segregate the electronic waste and dispose the same to proper Government approved agencies
- The Institution will purchase ENERGY STAR rated appliances and computers, paper products from responsible vendors
- The institution will implement and install sensors at strategic locations
- The Institution will emphasize on complete ban and usage of Plastic
- The Institution will build Pedestrian Friendly Pathways for the safe and easy movement of Staff & students in the campus

Executive Manager

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A CENTRE OF EXCELLENCE IN SCIENCE & TECHNOLOGY TO THE CATHOLIC AIRBORNE ENGINEERS OF INDIA

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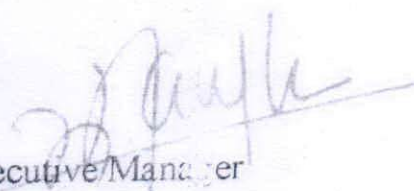


NBA Accredited B.Tech Programmes in Computer Science & Engineering, Electronics & Communications Engineering, Electrical & Electronics Engineering and Mechanical Engineering valid for the academic year 2016-2022. NBA Accredited B.Tech Programmes in Civil Engineering valid for the academic year 2019-2022.

PLASTIC BAN POLICY

Jyothi Engineering College is committed to make this campus a Plastic Free and Green Environment, the following are the steps taken by the college in this regard.

- Efforts are taken to ensure awareness on the harmful impacts of single use plastics through extended curriculum measures
- Students and faculty are encouraged work towards plastic free campus
- Usage of plastics are strictly prohibited in canteens, and in the institution's premises and hostels
- Students are not be permitted to bring non-bio-degradable plastic items to the institution
- Every student is encouraged to strive to make his/her household plastic free.
- Installation of necessary alternative facilities like water coolers to avoid the purchase and use plastic water bottles from outside


Executive Manager


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